

SACHEEN LAKE SEWER & WATER DISTRICT

Minutes: November 23, 2011 Special Meeting

Location: Sacheen Fire Station

The meeting was called to order at 7:00pm with the Pledge of Allegiance. C/Johnsen, C/Pearman and MgS. Pearman were in attendance. C/Garrett was notified of the meeting but was unable to attend.

- The meeting agenda was reviewed.
- Minutes of the October 5 meeting will be approved at the next regular meeting.

MgS REPORT:

- MgS. Presented vouchers for payment totaling \$623.75
11-13 Enduris (1/4 Policy Payment) \$623.75

Communications:

- RLI Technology Group/ Payment Processing
- Enduris/Holiday Card
- Assessor/Levy Certification Form
- Sewell Engineering/Invoice for Com & Facility Plan
- WASWD / Pipeline
- Stimson Lumber/Temp Use agreement for survey work
- Thank you from Great Northwest Bike Tour
- RFPD

Jill Short/ Minutes & Action Reg.

Tricia Affleck LID#3 Estimate

Maria Bullock/Assessment Appeal Process

-Election yet to be certified, but the voters turned out to be heard with a 93% turnout for Sacheen Lake. M&O is passing, Dissolution of the District is failing and C/Pearman is re-elected.

BUDGET HEARING:

MgS presented amendments to the 2011 budget for review. Adjustments were made using figures from the auditor's office. Added in items yet to be billed/paid. Included salary for Don Newcomb's work at the park this summer.

- Most comments regarded payment for work of MgS for the past year. C/Pearman recused himself from the discussions.
- MgS pointed out that she had spoken with Laura McAloon regarding what the District owed her for services provided. Ms McAloon has categorized all our costs as pro-bono and there are no charges owed by the District.

C/Johnsen made motion to approve the amended budgets for 667-000-000 and 667-000-020. C/Pearmans seconded the motion and the motion was unanimously passed.

(Amended budgets attached)

C/Johnsen requested that we send Ms McAloon/K&L Gates a letter of thanks for their years of support and patience provided the District.

MgS presented the budget as was proposed for the M&O levy to the board for the 2012 budget.

- Most comments regarded milfoil treatment costs and effectiveness.

-Comments whether MgS is paid enough.

C/Pearman Made motion to accept the 2012 Budget as presented. C/Johnsen seconded the motion and the motion was unanimously passed. (Budget attached)

-Board has reviewed the new paperwork for covenants. MgS says there are a few more adjustments she would like to make as well as have it reviewed by Ms McAloon. A new list needs to be developed as some of the previous lots that qualified for covenants are not in LID#3. Will send those letters out in January to avoid the holidays.

LID#3 DIRECTION:

-C/Pearman has communicated with Eric Eldenburg about process. We are now leaving the planning phase and going into the project phase. C/Pearman has a meeting planned with Eric and Kevin Koesel to convert the LID process map to a project schedule. The drive will be to work toward a three year completion in order to reduce the interest rate by 1/2%.

-The clock begins with the signing of the loan agreement.

-Eric is working up the Engineering Contract. C/Pearman has asked Eric to send copies to the Board members as well as Ms McAloon for review.

-MgS has been in contact with the PWTF. They said they would be working to get our loan documents in order. She will check in with them again next week.

ACTION REGISTER REVIEW:

C/Pearman reviewed the action register generated at this meeting.

PUBLIC COMMENT:

-Trish Affleck said she has heard rumor that you must pay the assessment if you sell before the project is complete. The owner of the property at the time of the assessment roll would be responsible for the assessment. (They have their house for sale)

-Karen Averitt thanked the Board for their work.

-Ron Schmidt thanked C/Johnsen on behalf of he and Renee

-Diane Wear asks that we coordinate our construction project with that of the County's Fertile Valley Road project. The County's funding for that project is guaranteed.

-Jerry Johnsen asks if the covenant paper work will be sent to all who qualify or only to those who had returned them in the first round. All will get them.

C/Johnsen would like to have communication sent out in mid-December with election results so all know where the District stands and what will be happening in the future.

Next meeting is scheduled for Wednesday December 7 at 7PM.

C/Johnsen made motion to adjourn the meeting at 8:05. C/Pearman seconded and the motion was unanimously approved.

Meeting was adjourned at 8:05.

Sheila Pearman
Managing Secretary

2011 SLSWD
BUDGET AMENDMENT
667-000-000

BUDGET #	EXPENDITURE	2011 BUDGET	AMENDED BUDGET
10	SALARIES & WAGES	0	1,020
	10 MNG SEC	0	0
	70 PARK CARETAKER	0	1,020
20	PERSONNEL BENEFITS	0	300
30	SUPPLIES	0	280
	31 OFFICE & OPERATING	0	280
	32 FUEL	0	0
	35 SMALL TOOLS & EQUIP	0	0
40	OTHER SVS & CHGS	2,843	4,039
	41 PROF. SERVICE	0	255
	DAVE LAMB	0	0
	AQUATECHNEX	0	0
	DIVERS	0	0
	BEAVER TRAPPER	0	0
	WATER QUALITY TESTING	0	255
	PARK MAINT	0	0
	ATTORNEY	0	0
	42 COMMUNICATIONS	0	108
	44 ADVERTISING	0	150
	45 RENTAL/LEASES	60	60
	P.O. BOX	60	60
	46 INSURANCE	2,600	1,248
	49 MISC	243	2,218
	ELECTION BILLING	0	138
	AUDITOR SUPPLIES	0	66
	SEPA FEE	0	350
	COUNTY LISTS	0	40
	COURT COST SETTLEMENT	0	1,390
	STATE AUDIT	0	238
71	DEBT SERVICE (PWTF PRINCIPL	10,443	10,307
83	DEBT SERVICE (PWTF INTEREST	\$54	\$54
	TOTAL BUDGET	\$13,340	
	TOTAL AMENDED BUDGET FOR 2011		\$16,000

2011 SLSWD
BUDGET AMENDMENT
667-000-020

BUDGET #	EXPENDITURE	2011 BUDGET	AMENDED BUDGET
71	PWTF PRINCIPLE	411	549
	TOTAL BUDGET		\$ 549.00

2012 SLSWD
APPROVED BUDGET
667-000-000

BUDGET #	EXPENDITURE	APPROVED 2012
10	SALARIES & WAGES	9,760
	10 MNG SEC	7,000
	70 PARK CARETAKER	2,760
20	PERSONNEL BENEFITS	1,317
30	SUPPLIES	1,000
	31 OFFICE & OPERATING	600
	32 FUEL	
	35 SMALL TOOLS 7 EQUIP	400
40	OTHER SVS & CHGS	42,555
	41 PROF. SERVICE	35,500
	DAVE LAMB	5,000
	AQUATECHNEX	25,000
	DIVERS	2,500
	BEAVER TRAPPER	1,000
	WATER QUALITY TESTING	1,000
	PARK MAINT	1,000
	ATTORNEY	
	42 COMMUNICATIONS	1,000
	44 ADVERTISING	500
	45 RENTAL/LEASES	75
	P.O. BOX	75
	46 INSURANCE	2,600
	49 MISC	2,880
	ACCESS AGREEMENT	1,800
	ELECTION BILLING	420
	AUDITOR SUPPLIES	80
	STATE AUDIT	600
	TOTAL EXPENDETURES	\$54,632